



**Minutes for Meeting Friday 27th February 2026 at 7.00pm
held at The Windmill, Cley**

ATTENDING Simon Read, Ben Dansie, Richard Deane, Mel Kemp, Mike Mirams, Matthew Roe and Judith Wood.

Item 1 APOLOGIES Tim Baker and Simon Lee

Item 2 MINUTES The minutes of the meeting Friday 17th January 2026 were approved.

Item 3 UPDATES

FINANCE

The balance on the current account remains healthy.

Income

Several donations have been received or are in course.

Marine Insurance follow up meeting

Very useful recent meeting with SL/SR/MM and underwriter. CH's insurance cover is standard for this type: Public Liability (£5m) and Directors and Officers Liability (£1m).

Main INSURANCE ACTION POINTS as follows:

- Ensure documented proof that contractors have the same level of public liability cover (£5m) as ourselves.
- Ensure we do not provide contractors with CH equipment as they could be deemed 'employees' and we do not have employee liability cover.
- Ensure adequate signage at events confirming attendees attend at their own risk and we do not accept liability.
- Ensure the new electrical supply unit is inspected regularly
- If CH collaborates on joint projects and provides expertise / advice, we need to consider professional indemnity cover.
- Our insurance does not cover us for firework usage.
- *Accidents/Other Risks:* Keep an accident book, ensure continuation of Risk Plan, Health and Safety, PAT testing , fire announcements etc and keep all documentation up to date.

MEDIA

No recent activity to report.

MERCHANDISE

Our current approach is to stock branded clothing and hats, plus insulated flasks, all from a limited number of suppliers to streamline ordering. There needs to be enough stock to fill the stall now that Shelagh Gozalez' handmade items are no longer available. Options for

other products include: branded aluminium or plastic mugs for events (to be reused or retained) and branded china mugs (e.g. with lower batch numbers).

Circulate the recently updated stock list-----RD
Track sales of items for evidence to inform future strategy-----RD
Meet re reusable plastic/aluminium mugs for CHD -----RD/BD/MK
Consider other possible items to sell e.g china mugs-----All

CPC

CH offered help the CPC with quay improvements as set out previously. The next step is for councillors to invite SR/MM to a private meeting to discuss next steps for this joint project.

Send Gemma dates for CPC private meeting with SR/MM -----MM
Research and circulate to CH photos of local gabions -----RD

CANOE RACK

Obtain quotes for hire of jet wash to excavate compacted mud from under the steps -----SR
Check for loose ropes in the grass which impede strimming -----SR/RD

Item 4 WORKING PARTIES

REED MANAGEMENT – The recent working party cleared one patch and there are two patches outstanding. Strips of ‘grip’ across the creeks will cut Jonathan’s working time when cutting reeds especially to the left and around the lock gates. £250 for new trimmer battery – *Agreed*
Walk the banks with Jonathan to confirm 2026 tasks -----SR
Obtain quotes for ‘grip’ along the banks -----SR
Investigate/apply for FiPL equipment grant. MM has forms -----MM/SR

WALKWAY/MOORING

Confirm previous estimate for sliding moorings. Add to agenda ---SR/JW

Item 5 CHANNEL MAINTENANCE

SR/MM are progressing the detail for required permits, dredging costs and FiPL grant for clearing the frontage at The Mill and constructing a quay heading as agreed at CH January meeting. Environmental improvement and habitat restoration aspects of this work are pertinent to the Norfolk Coastal Partnership project e.g. mud flat, bird islands, removal of couch grass etc.

Involve NCP to highlight aspects of this work -----SR/MM

Item 6 CLEY HARBOUR DAY 2026

Saturday 29th August 5-10pm [*This new date was agreed subsequent to the meeting due to band availability.*]

Confirm new date with bands, entertainers, Mill, loos, ice cream etc--All
August date to include floodlit canoe racing-----SR/MM/All
Approach Woodfordes for sponsorship-----MR
Investigate a larger barbecue -----MR

Item 7 CAROLS ON THE QUAY 2026

Sunday 6th December 2026 4pm -6pm approx. Fakenham Town Band has been booked for this.

Item 8 SOCIAL EVENTS

Investigate suitable tides and options for dates for some/all of then following: Fizz on the Quay, Sailing Taster Day, Stiffkey Raid

including/and a treasure hunt/drink in the pit, canoe trip, night time sail. Also spontaneous 'raft-ups' are popular-----SR

Item 9 AOB

LIFE RINGS & ROPES AT QUAY – Renew lines and confirm to CPC-----SR
COMMITTEE/COOPTING – Coopt assistance for events. Reduce pressure on the food committee at CHD 2026. Aim to include younger individuals keen on water sport in activities. Keep under review---SR/All

Item 10 Next meeting

Next meeting to be held Friday 10th April 2026 at 7pm. Venue TBC